



DONOR PRIVACY POLICY

This Donor Privacy Policy is approved by Jazz Aspen Snowmass Board of Directors to apply to all Jazz Aspen Snowmass projects and events.

The Jazz Aspen Snowmass Donor Privacy Policy

The content of this page is an official policy approved by the Jazz Aspen Snowmass (JAS) Board of Directors. JAS maintains the highest level of respect for the privacy of its donors. In furtherance of our commitment to honor your rights, we have developed this Donor Privacy Policy to guide our staff and volunteers on how they may and may not use your personal information.

What information we collect

JAS. We use personal information collected from donors for the purposes of processing payments and communicating with donors about JAS as well as conducting the fundraising and other operations of JAS. This information may include name, amount donated, address, telephone number, donor comments, e-mail address, and any other personal information provided to us (“Donor Data”). For donations by check, Donor Data also includes the data visible on the check.

As part of providing an online experience expected by our donors, we may store various data that are collected as part of standard web operations (including things like user agent strings, ip addresses, referrer strings, and cookies). We may use this data for purposes described in this policy, including analytical needs and improved functionality of our website. We make limited use of cookies, including third party cookies (such as cookies from payment processors), to track sessions, help store data, and fulfill the purposes set out in this policy. You can prevent or delete our cookies by adapting your browser settings, although this will likely affect the functionality of the website.

Payment Processors and Other Service Providers. Payment processors allow donors to give electronically using a payment services account, a credit card, or other payment method. These processors collect certain information from donors, and you should consult their privacy policies to determine their practices.

To provide donors the best possible experience, we work with service providers and may share Donor Data and other information with, or have it transmitted through, them. Such service providers include, for example, mail houses that process bulk mailings and blast email services.

How we use that information

Donor Data. Donor Data may be used for these kinds of purposes:

- Distributing receipts and thanking donors for donations
- Informing donors about upcoming fundraising and other events / activities of JAS

- Internal analysis, such as research and analytics
- Record keeping
- Reporting to applicable government agencies as required by law
- Surveys, metrics, and other analytical purposes
- Other purposes related to the fundraising operations

Unless otherwise stated, we do not publish, sell, trade, or rent Donor Data. Anonymized donor information may be used for promotional and fundraising activities. Comments that are provided by donors may be publicly published and may be used in promotional materials. We may use available information to supplement the Donor Data to improve the information we use to drive our fundraising efforts. We may allow donors the option to have their name publicly associated with their donation unless otherwise requested.

We use data gathered for payment processors and other service providers only for the purposes described in this policy.

Financial information

It is our internal policy to limit access to financial information to professional staff and volunteers who need to process that information for the purposes described above. Personal financial information is not sold to or traded with other parties.

We use partners to provide online payment processing services. Usually, the privacy policies of these organizations will be presented to you on their respective websites and typically also as part of your donation process. If you pay by credit card, we do not store your credit card information, bank account numbers, or other financial account data sent directly to those processing services.

Donations to JAS made by check go to a bank lockbox. This provides a particularly high level of security and confidentiality.

Contact us

If you have questions about this Donor Privacy Policy or requests about the status and correctness of your donor data, please email jazzaspensnowmass@jazzaspensnowmass.org or write to:

Jazz Aspen Snowmass
110 E. Hallam, Suite 104
Aspen, CO 81611
USA

If you want to make a donation by check, please send the check to:

Jazz Aspen Snowmass
110 E. Hallam, Suite 104
Aspen, CO 81611
USA

Security

We are committed to protecting donor personal information from unauthorized access, alteration, disclosure, or destruction. Among other things, we undertake a range of security practices, including measures to help secure web access to sensitive data and undertake efforts to address security vulnerabilities for various tools and databases.

Other Disclosures

We may disclose information when required by law; when needed to protect our rights, privacy, safety, property, donors, or users; and when necessary to enforce our terms of service.

Updates

We may change the Donor Privacy Policy from time to time. Any and all changes will be reflected on this page. Substantive changes may also be announced through the standard mechanisms by which we communicate with our users and community. You should periodically check this page for any changes to the current policy.

Data Retention

We seek to retain donor-related information only as needed to fulfill the purposes described in this policy unless a longer retention period is required by law or regulations. For example, tax laws in the United States and the State of Colorado may require the Foundation to keep contact information and contribution level of donors on file.

Rights

You have certain rights with respect to the information we collect about you. Upon request, we will tell you what information we hold about you and correct any incorrect information. We will also make

reasonable efforts to delete your information if you ask us to do so, unless we are otherwise required to keep it.